

Lumber City Development Corporation
Minutes of the Board of Directors

March 20, 2019 Board Meeting
500 Wheatfield Street
North Tonawanda, NY 14120

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:33 p.m. by Vice-Chairman Gross at 500 Wheatfield Street, North Tonawanda, NY. Roll Call was taken, and the following Directors were present:

Mitch Banas
Donna Braun
Dave Gross
Amber Holycross

Ed Janulionis
Garry Krause
Nick Maniccia-Arrived 5:45
Joe McMahon

Art Pappas
Brian Pettit
Andrea Moreau

Also, Present: Community Development Director Michael Zimmerman
Planning & Development Specialist Laura Bernsohn

Excused: Joe Fonzi
Stacy Kubit

Douglas Taylor

Minutes Review

The minutes from the February 20, 2019 board meeting were included in the Board packet. The board took a few minutes to review them.

Resolution: Moved by Director Pettit,

That the Board of Directors approves the minutes of the February 20, 2019 meeting.

Seconded by Director Moreau and unanimously approved.

Treasurer's Report

The February 2019 report was included in the Board packet. Director Moreau went over the details of the report and answered all questions. The January report indicated a total in all accounts to be \$554,423.56

A/R Aging Summary: Michael Zimmerman went over the A/R Aging Summary and answered all questions.

Resolution: Moved by Director Janulionis

That a motion is made to approve the February 2019 Treasurer Report.

Seconded by Director Braun and unanimously approved.

Committee Reports

Finance/Loan/Audit: The Finance/Loan/Audit Committee held a meeting on March 13, 2019. Minutes from the meeting were included in the Board packet. Michael Zimmerman went over the details of the minutes and answered all questions.

Draft Audit Report: Included in the Board packet was the Draft Audit Report for 2017 and 2018. Michael Zimmerman went over the details of the report and there were no questions.

Resolution: Moved by Director Moreau

That a motion is made to approve the Draft Audit Report for 2017 and 2018.

Seconded by Director Banas and unanimously approved.

Projects Review: The Projects Review Committee held a meeting on March 19, 2019. Minutes from the meeting were included in the Board packet. Michael Zimmerman went over the details of the minutes and answered all questions.

LCDC Project Summary Report: The March 15, 2019 report was included in the board packet. Michael Zimmerman went over the details of the report and answered all questions.

230 Oliver Street: Included in the Board packet was a Due Diligence Recommendation and potential financing sources prepared by Director Holycross after a tour of the site with the new owner and Director Fonzi.

Resolution: Moved by Director Moreau

That a motion is made to authorize the LCDC Staff to apply for the CommunityWINS program.

Seconded by Director Pappas and unanimously approved.

Human Resources: The Human Resources did not hold a meeting. Director Pettit provided the following updates to the Board.

Meetings: Human Resource Meetings will be moved to the 4th Wednesday of the month to accommodate the members schedules.

Internship: We have reached agreement on job content and have created a recruiting flyer and begun contacting area colleges.

Open Board Position: We now have 3 candidates in the pipeline. Interviews with the HR committee are;

Kristin Derby	March 27	New Era Cap & Historical Preservation Society
April Gampp	April 24	Independent Health Foundation

Tom Celik. April 24 Lou Visone, Developer

Marketing: The Marketing Committee held a meeting on March 12, 2019 the minutes from the meeting were included in the Board Packet. Director Gross went over the details of the minutes and answered all questions.

Business Start, Grow and Thrive Workshop: The minutes from the special subcommittee meeting held on March 8, 2019 were included in the Board packet. Director Gross went over the details of the minutes and answered all questions.

Governance: The Governance Committee did not hold a meeting.

Old Business:

Update on City Initiates: Michael Zimmerman updated the board on current projects and programs and answered all questions.

Oliver Street Update: Laura Bernsohn updated the board on the status of projects related to Oliver street and Project pride. Winners for the Art on Oliver Street program were selected and prints of the art were distributed for the Board to see. Laura answered all questions.

New Business:

2109 Applications: Included in the Board packet was a memo regarding potential 2019 CFA grant projects. Michael Zimmerman went over the memo and answered all questions.

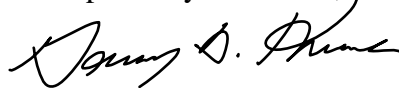
Business After Hours: The Chamber and LCDC will host the Event at Prosper Brewing on April 10, 2019 from 5:30 p.m. to 7:30 p.m.

Other Activities: 2/26 Common Council, 3/1 William G. Mayne Grant, 3/5 Microenterprise public hearing, 3/5 Common Council, 3/11 Art on Oliver, 3/19 Riviera

The next meeting will be on April 17, 2019 at 500 Wheatfield Street.

There being no further business, a motion was made by Director Pettit to adjourn the board meeting at 6:51 p.m. Seconded by Moreau Fonzi and unanimously approved.

Respectfully submitted,



Garry Krause
Secretary, LCDC
March 20, 2019