

**Lumber City Development Corporation**  
**Minutes of the Board of Directors**

**September 16, 2020 Board Meeting**  
**500 Wheatfield Street**  
**North Tonawanda, NY 14120**

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:30 p.m. by Chairman Taylor at 500 Wheatfield Street and also via video conference (VTC). Roll Call was taken, and the following Directors were present:

Mitch Banas  
Joe Fonzi  
April Gampp (VTC)  
Dave Gross

Amber Holycross (VTC)  
Ed Janulionis (VTC)  
Garry Krause  
Nick Maniccia (VTC)

Art Pappas (VTC)  
Brian Pettit (VTC)  
Robert Schmigel  
Douglas Taylor

Excused: Stacy Kubit  
Andrea Moreau

Joe McMahon

Also Present: Community Development Director Michael Zimmerman  
Planning & Development Specialist Laura Bernsohn

The Lumber City Development Corporation welcomed Robert Schmigel to serve as a Director to the Board.

**Minutes Review**

The minutes from the August 19, 2020 Board Meeting were included in the Board packet. The board took a few minutes to review them.

*Resolution:* Moved by Director Gross,

That the Board of Directors approves the minutes of the August 19, 2020 Board Meeting.

Seconded by Director Banas and unanimously approved.

**Treasurer's Report**

The August 2020 report was included in the Board packet. Director Maniccia went over the details and answered all questions. The report indicated a total in all accounts to be \$622,893.32

**A/R Aging Summary:** Michael Zimmerman went over the A/R Aging Summary and answered all questions.

*Resolution:* Moved by Director Pappas,

That a motion is made to approve the August 2020 Treasurer Reports.

Seconded by Director Banas and unanimously approved.

## **Committee Reports**

**Projects Review:** The Projects Review Committee did not hold a meeting

**LCDC Project Summary Report:** The September 14, 2020 report was included in the board packet. Michael Zimmerman went over the details of the report and answered all questions. Laura Bernsohn provided updates for the 2020 Microenterprise Grant projects and answered all questions.

**Finance/Loan/Audit:** The Finance/Loan/Audit Committee held a meeting on September 14, 2020. Minutes from the meeting were included in the Board packet. Michael Zimmerman went over the details of the meeting and answered all questions.

**LCDC Loan Request:** Included in the minutes is a recap and recommendation for approval of the loan. Also included in the board packet is the full request with supporting information.

*Resolution:* Moved by Director Fonzi,

That a motion is made to approve a loan for \$100,000.00 The loan will be contingent upon the submission of additional collateral by Mr. Dailey and approval by the LCDC Finance Committee.

Seconded by Director Gross and unanimously approved.

**Human Resources:** The Human Resources Committee did not hold a meeting.

**Marketing:** The Marketing Committee did not hold a meeting.  
David Gross gave an update on all the marketing efforts and answered all questions.

**Governance:** The Governance Committee did not hold a meeting.

## **Old Business:**

**Review of City Projects:** Michael Zimmerman updated the board on the status of the current City projects and answered all questions.

**New Business:**

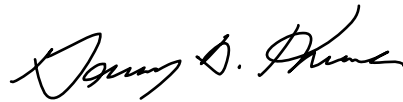
**Tonawanda Island:** Michael Zimmerman updated the board that the 78 Bridge Street RFP was issued and is due back on 9/18.

**Other Activities:** 8/20 NY Redevelopment Summit Meeting, 8/25 110 Sweeney public hearing, 9/1 Common Council, 9/9 CF Park Bid Opening, 9/15 Niagara Greenway Committee.

The next LCDC Board meeting will be on October 21, 2020

There being no further business, a motion was made by Director Banas to adjourn the board meeting at 6:32 p.m. Seconded by Director Schmigel and unanimously approved.

Respectfully submitted,



Garry Krause  
Secretary, LCDC  
September 16, 2020