

**Lumber City Development Corporation**  
**Minutes of the Board of Directors**

**May 17, 2023 Board Meeting**  
**500 Wheatfield Street**  
**North Tonawanda, NY 14120**

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:30 p.m. by Chairman Taylor at 500 Wheatfield Street. Roll Call was taken, and the following Directors were present:

Mitch Banas  
April Gampp  
Dave Gross  
Ed Janulionis

Garry Krause  
Nick Maniccia  
Andrea Moreau  
Brian Pettit

Douglas Taylor  
Austin Tylec  
Amy Usiak

Excused: Joe Fonzi

Robert Schmigel

Also Present: Community Development Director Laura Wilson

**Minutes Review**

The minutes from the April 19, 2023 Board Meeting were included in the Board packet. The board took a few minutes to review them.

*Resolution:* Moved by Director Pettit,

That the Board of Directors approves the minutes of the April 19, 2023 Board Meeting.

Seconded by Director Moreau and unanimously approved.

**Treasurer's Report**

The April 2023 report was included in the Board packet. Director Moreau went over the details and answered all questions. The report indicated a total in all accounts to be \$673,456.99

**A/R Aging Summary:** Laura Wilson went over the A/R Aging Summary and answered all questions.

*Resolution:* Moved by Director Gross,

That a motion is made to approve the April 2023 Treasurer Report.

Seconded by Director Banas and unanimously approved.

## Committee Reports

**Projects Review:** The Projects Review Committee held a meeting on May 9, 2023. The minutes were included in the Board Packet. Laura Wilson Went through the minutes and answered all questions

**LCDC Project Summary Report:** The March 2023 report was included in the board packet. Laura Wilson went over the details of the report and answered all questions.

Resolution: Moved by Director Maniccia,

That a motion is made to approve a proposal provided by The Harrison Studio for architectural and project management services for the implementation of the Commercial Property Improvement Program. Providing that the contract includes the disclaimer that the amount should not exceed the quoted \$102,500.00 amount.

Seconded by Director Moreau and unanimously approved.

**Finance/Loan/Audit:** The Finance/Loan/Audit Committee held a meeting on May 15, 2023.

Resolution: Moved by Director Moreau,

That a motion is made to approve a \$25,000.00 Microenterprise grant to Sweet Em's Bakery

Seconded by Director Moreau and unanimously approved.

**Human Resources:** The Human Resources Committee did not hold a meeting. Director Pettit informed the Board of committee activity and the next scheduled meeting.

**Marketing:** The Marketing Committee did not hold a meeting

**Governance:** The Governance Committee did not hold a meeting

## New Business:

**City Projects Update:** The May 2023 Update was included in the Board Packet. Laura Wilson went through the updates and answered all questions.

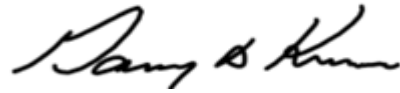
## Old Business:

**Other Activities:** 4/20 Fair Hosing Event, 4/24 Meeting with Habitat for Humanity, 4/28 Meeting with DOS, 5/2 Student Government Day, 5/3 Meeting with Premcom, 5/9 Department Head Meeting, 5/9 Lunch with HR Committee, 5/10 Meeting with C&S, 5/11 Meeting with Shannon Enterprises, 5/12 Reconnectin Communities Debrief, 5/15 LCDC Finance Committee, 5/17 Leadership Niagara Executive Committee Meeting

The next LCDC Board meeting will be June 21, 2023 – Annual and Regular Meeting

There being no further business, a motion was made by Director Pettit to adjourn the Board meeting at 6:16 p.m. Seconded by Director Moreau and unanimously approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Garry Krause".

Garry Krause  
Secretary, LCDC  
May 17, 2023