

**Lumber City Development Corporation  
Minutes of the Board of Directors**

**August 10, 2016 Board Meeting  
500 Wheatfield Street  
North Tonawanda, NY 14120**

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:35 p.m. by Chairman Taylor at 500 Wheatfield Street, North Tonawanda, NY. Roll Call was taken and the following Directors were present:

Mitch Banas	Nick Maniccia
Donna Braun	Joe McMahon
Dave Gross	Joe Miranto
Amber Holycross	Andrea Moreau
Ed Janulionis	Art Pappas
Garry Krause	Douglas Taylor
Stacy Kubit	

Also Present: Community Development Director Michael Zimmerman,  
Planning & Development Specialist Laura Bernsohn

Excused: Joe Fonzi Brian Pettit

**Annual Minutes Review**

The minutes from the June 15, 2016 annual board meeting were included in the Board packet and the board took a few minutes to review them. As there were no questions or clarifications:

Resolution: Moved by Director Moreau,

That the Board of Directors approves the annual minutes of the June 15, 2016 meeting.

Seconded by Director Gross and unanimously approved.

**Minutes Review**

The minutes from the June 15, 2016 board meeting were included in the Board packet and the board took a few minutes to review them. As there were no questions or clarifications:

Resolution: Moved by Director Moreau,

That the Board of Directors approves the minutes of the June 15, 2016 meeting.

Seconded by Director Janulionis and unanimously approved.

## **Treasurer's Reports**

The June & July 2016 reports were included in the Board packet. Director Moreau went over the details of the reports and answered all questions. The June 2016 report indicated a total in all accounts to be \$730,698.41 The July 2016 report indicated a total in all accounts of \$744,340.05

*Resolution:* Moved by Director Maniccia,

That a motion is made to approve the June & July 2016 Treasurer Reports.

Seconded by Director Janulions and unanimously approved.

## **Committee Reports**

**Projects Review:** The projects review committee held a meeting on July 7, 2016. The minutes from the meeting were included in the Board Packet. Michael Zimmerman went over the details of the meeting and answered all questions.

**LCDC Project Summary Report:** The August 10, 2016 report was included in the board packet. Michael Zimmerman went over the details of the report and answered all questions.

**Finance/Loan/Audit:** The Finance/Loan/Audit Committee did not hold a meeting.

**Personnel:** The Personnel Committee did not hold a meeting.

**Marketing:** The Marketing Committee did not hold a meeting. Director Gross discussed the media marketing campaign and informed the Board of the next steps in the marketing plan.

**Governance:** The Governance Committee did not hold a meeting.

## **Old Business:**

**CFA Application:** Michael Zimmerman updated the board on the current status of the application and answered all questions.

**Commercial Property Program:** Laura Bernsohn updated the board on the current status of the program. Included in the packet was a marketing piece from Hunt Commercial Real Estate. The Board discussed the program and Laura answered all questions.

**Webster Street Economic Impact Study:** Laura Bernsohn updated the board on the current status of the study and answered all questions.

**Oliver Merchants and Project Pride:** Laura Bernsohn updated the board on the status of projects related to Oliver street and Project pride. The Board discussed the projects and Laura answered all questions.

**NT Cash Mob:** Laura Bernsohn informed the board that the next Cash Mob will be held at Half Moon Bay on August 25, 2016 at 5 p.m.

**New York State Office of Community Renewal File Monitoring:** Michael Zimmerman updated the board on the June 14, 2016 file monitoring by the NYS OCR. Michael indicated that the review went well with no outstanding issues.

**H. Sicherman/the Harrison Studio:** Included in the Board packet was a proposal for consulting services. The proposal was discussed and Michael Zimmerman answered all questions.

*Resolution:* Moved by Director McMahon,

That a motion is made to accept the proposal from H. Sicherman/the Harrison Studio for consulting services. The total should not exceed \$45,000. And will expire on December 31, 2019.

Seconded by Director Janulionis and unanimously approved.

### **New Business:**

**Restore NY Communities Initiative:** Included in the Board packet was a Memo dated August 10, 2016. The document described the details of the program. Michael Zimmerman discussed the program with the Board and answered all questions.

**LISC Zombie and Vacant Property Remediation:** Included in the Board packet was document describing the program. Michael Zimmerman discussed the program with the Board and answered all questions.

**Leadership Niagara:** Laura Bernsohn indicated her desire to take part in the Leadership Niagara Program. The Board discussed and Laura answered all questions.

*Resolution:* Moved by Director Gross,

That a motion is made to approve the funds to have Laura Bernsohn attend Leadership Niagara Class.

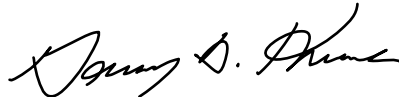
Seconded by Director Braun and unanimously approved.

**Other Activities:** 6/20 NT Historic, 6/21 NCEDA, 6/22 Sherwood Cash Mob, 6/28 CDBG Public Hearings, 6/30 Chamber, 7/21 LN Mixer, 7/25 NT Historic, 7/26 Platter's Cash Mob, 7/27 SBA Matchmaker, 7/28 Webster's Business After Hours, 7/28 CDBG Public Hearing

The next Board Meeting will be held on September 21, 2016 at 500 Wheatfield Street.

There being no further business, a motion was made by Director Moreau to adjourn the board meeting at 6:35 p.m. Seconded by Director Janulionis and unanimously approved.

Respectfully submitted,



Garry Krause  
Secretary, LCDC  
August 10, 2016