

**Lumber City Development Corporation
Minutes of the Board of Directors**

**September 21, 2016 Board Meeting
500 Wheatfield Street
North Tonawanda, NY 14120**

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:34 p.m. by Co-Chairman Gross at 500 Wheatfield Street, North Tonawanda, NY. Roll Call was taken and the following Directors were present:

Mitch Banas	Ed Janulionis
Donna Braun	Garry Krause
Joe Fonzi	Stacy Kubit
Dave Gross	Joe Miranto
Amber Holycross	Andrea Moreau

Also Present: Community Development Director Michael Zimmerman,
Planning & Development Specialist Laura Bernsohn

Excused: Nick Maniccia Brian Pettit
Joe McMahan Douglas Taylor
Art Pappas

Minutes Review

The minutes from the August 10, 2016 board meeting were included in the Board packet and the board took a few minutes to review them. As there were no questions or clarifications:

Resolution: Moved by Director Miranto,

That the Board of Directors approves the minutes of the August 10, 2016 meeting.

Seconded by Director Moreau and unanimously approved.

Treasurer's Reports

The August 2016 report was included in the Board packet. Director Moreau went over the details of the report and answered all questions. The August 2016 report indicated a total in all accounts to be \$741,875.63

Resolution: Moved by Director Miranto,

That a motion is made to approve the August 2016 Treasurer Report.

Seconded by Director Kubit and unanimously approved.

Committee Reports

Projects Review: The projects review committee held a meeting on August 15, 2016. The minutes from the meeting were included in the Board Packet. Michael Zimmerman went over the details of the meeting and answered all questions.

LCDC Project Summary Report: The September 21, 2016 report was included in the board packet. Michael Zimmerman went over the details of the report and answered all questions.

Finance/Loan/Audit: The Finance/Loan/Audit Committee is scheduled to meet on October 5, 2016

Personnel: The Personnel Committee did not hold a meeting. It was noted that the employee reviews need to get started.

Marketing: The Marketing Committee did not hold a meeting. The new radio spot was played for the Board.

Governance: The Governance Committee did not hold a meeting.

Old Business:

Yahoo Community Fund Award: Included in the board packet was a memo regarding the \$50,000.00 award to the LCDC. Laura Bernsohn went over the details of the award and answered all questions.

Restore NY Communities Initiative: Included in the board packet was a memo and supporting plans that will be included in the application. Michael Zimmerman went over the details of the program, the development projects and answered all questions.

Webster Street Economic Impact Study: Michael Zimmerman updated the board on the Impact study. The data collection is complete and a report should be ready in 4-6 weeks. Michael Zimmerman shared some of the findings, the board discussed and Michael answered all questions.

Oliver Street Update: Laura Bernsohn updated the board on the status of projects related to Oliver street and Project pride. The Board discussed the projects and Laura answered all questions.

NT Cash Mob: Laura Bernsohn informed the board that the next Cash Mob will be held at Dom Polski on September 28, 2016 from 3-8 p.m.

New Business:

NY Main Street Technical Assistance Grant: Included in the Board packet was a memo regarding the grant. Laura Bernsohn went over the details of the program. and answered all questions.

Resolution: Moved by Director Moreau,

That the Board of Directors approves the application of the grant in the amount of \$30,000.00, Approves 5% matching funds and designates the target area to be Oliver Street between East Oliver and Schenck Streets.

Seconded by Director Braun and unanimously approved.

Gratwick “Events Center” Proposal: Included in the Board packet was a memo regarding proposals for the feasibility study. Michael Zimmerman discussed the project and the proposals with the Board and answered all questions.

Resolution: Moved by Director Moreau,

That the Board of Directors approves the award of the feasibility study items #1 (Market Analysis & Programming) and #2 (Site Analysis) to Bergmann Associates in the amount of \$12,000.00

Seconded by Director Janulionis and unanimously approved.

Chamber of Commerce Grant Request: Included in the board packet was a memo outlining a grant opportunity to fund the Gateway Cities Historic Walking Tour. Laura Bernsohn went through the details of the program, the board discussed the opportunity and Laura answered all questions.

Resolution: Moved by Director Moreau,

That the Board of Directors grant Laura Bernsohn the authority to work on the grant at her own discretion provided that the needed outside information is received from the Chamber no later than September 30, 2016.

Seconded by Director Braun and unanimously approved.

Leadership Niagara: Laura Bernsohn has been accepted into the Leadership Niagara 2017 program. The board congratulated Laura on the achievement.

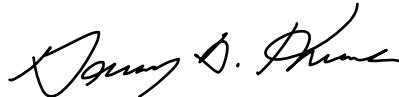
LCDC Holiday Party: Michael Zimmerman opened a discussion with the board about a location for the event. The board discussed the potential to hold the event at Platter’s new location with a catered menu from Hideaway Grill

Other Activities: 8/11 M&T Event, 8/12 Business First Event, 8/18 NYSCAR event, 8/25 Halfmoon Bay Cash Mob, 9/7 Small business Workshop, 9/7 Governor's Sustainability Conference, 9/8 COPS, 9/9 Riviera Gala, 9/13 Louie's Grand Opening, 9/20 NCEDA

The next Board Meeting will be held on October 19, 2016 at 500 Wheatfield Street.

There being no further business, a motion was made by Director Banas to adjourn the board meeting at 6:38 p.m. Seconded by Director Moreau and unanimously approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Garry D. Krause".

Garry Krause
Secretary, LCDC
September 21, 2016