

**Lumber City Development Corporation**  
**Minutes of the Board of Directors**

**February 21, 2018 Board Meeting**  
**500 Wheatfield Street**  
**North Tonawanda, NY 14120**

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:37 p.m. by Chairman Taylor at 500 Wheatfield Street, North Tonawanda, NY. Roll Call was taken and the following Directors were present:

Mitch Banas  
Donna Braun  
Joe Fonzi  
Dave Gross

Garry Krause  
Nick Maniccia arrived 5:55 p.m.  
Joe McMahon

Joe Miranto  
Brian Pettit  
Douglas Taylor

Also, Present: Community Development Director Michael Zimmerman  
Planning & Development Specialist Laura Bernsohn

Excused: Amber Holycross  
Ed Janulionis  
Stacy Kubit

Andrea Moreau  
Art Pappas

**Minutes Review**

The minutes from the January 17, 2018 board meeting were included in the Board packet and the board took a few minutes to review them.

*Resolution:* Moved by Director Gross,

That the Board of Directors approves the minutes of the January 17, 2018 meeting.

Seconded by Director Banas and unanimously approved.

**Treasurer's Report**

The January 2018 report was included in the Board packet. Michael Zimmerman went over the details of the report and answered all questions. The January 2018 report indicated a total in all accounts to be \$412,436.23

*Resolution:* Moved by Director Banas,

That a motion is made to approve the January 2018 Treasurer Report.

Seconded by Director Gross and unanimously approved.

**Committee Reports**

**Projects Review:** The projects review committee did not hold a meeting

**LCDC Project Summary Report:** The February 16, 2018 report was included in the board packet. Michael Zimmerman went over the details of the report and answered all questions.

Resolution: Moved by Director McMahon,

That a motion is made to increase the Microenterprise Grant funding to Lumber City Winery in the amount of \$5,750.00

Seconded by Director Fonzi and unanimously approved.

**Finance/Loan/Audit:** The Finance/Loan/Audit committee did not hold a meeting

**Personnel:** The Personnel committee did not hold a meeting.

**Marketing:** The Marketing Committee did not hold a meeting.

**Governance:** The Governance Committee did not hold a meeting.

**Old Business:**

**LCDC Strategic Planning:** Included in the Board packet was a memo to the Board regarding the Strategic Planning. Michael Zimmerman went over the details of the memo and answered all questions

**Smart Growth Community Fund Update:** Michael Zimmerman updated the board on the progress being made and answered all questions.

**Oliver Street Update:** Laura Bernsohn updated the board on the status of projects related to Oliver street and Project pride. Laura provided information on the upcoming events and answered all questions.

**Niagara Orleans Regional Land Improvement Corporation-Land Bank Status:** Michael Zimmerman informed the Board of the recent presentation given by the Land Bank representatives to the City. Michael answered all questions.

**New Business:**

**2018 Microenterprise Grant Administration Services Contract:** Included in the Board packet was a memo outlining the requirements of the services contract. Michael Zimmerman went over the details of the memo and answered all questions.

Resolution: Moved by Director McMahon,

That a motion is made to approve procuring Administrative Services of H. Sickerman/the Harrison Studio for the 2018 Microenterprise Grant at a not to exceed contract amount of \$5,000.00

Seconded by Director Gross and unanimously approved.

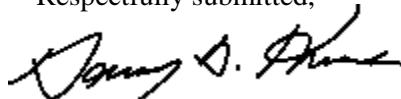
**Oliver Street Needs Assessment and Action Plan:** Included in the Board packet was the Action Plan. Chuck Bell joined the board meeting to go over the details of the plan and answered all questions.

**Other Activities:** 1/23 Common Council, 1/24 NYS DEC, 1/31 Buffalo Niagara Partnership, 2/6 Common Council, 2/9 Senator Ortt press conference, 2/14 AECOM, 2/15 Riviera, 2/16 EFPR Auditor

The next meeting will be on March 21, 2018 at 500 Wheatfield Street.

There being no further business, a motion was made by Director Pettit to adjourn the board meeting at 7:20 p.m. Seconded by Director McMahon and unanimously approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Garry D. Krause". The signature is written in a cursive style with a large initial "G".

Garry Krause  
Secretary, LCDC  
February 21, 2018