

**Lumber City Development Corporation
Minutes of the Board of Directors**

**June 19, 2019 Board Meeting
500 Wheatfield Street
North Tonawanda, NY 14120**

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:35 p.m. by Chairman Taylor at 500 Wheatfield Street, North Tonawanda, NY. Roll Call was taken, and the following Directors were present:

Mitch Banas
Donna Braun
Dave Gross
April Gampp
Amber Holycross

Ed Janulionis
Garry Krause
Stacy Kubit-Left at 6:28 p.m.
Nick Maniccia

Art Pappas
Brian Pettit
Andrea Moreau
Douglas Taylor

Also, Present: Community Development Director Michael Zimmerman
Planning & Development Specialist Laura Bernsohn

Excused: Joe Fonzi

Joe McMahon

Minutes Review

The minutes from the May 15, 2019 board meeting were included in the Board packet. The board took a few minutes to review them.

Resolution: Moved by Director Pappas,

That the Board of Directors approves the minutes of the May 15, 2019 meeting.

Seconded by Director Banas and unanimously approved.

Treasurer's Report

The May 2019 report was included in the Board packet. Director Moreau went over the details of the report and answered all questions. The April report indicated a total in all accounts to be \$543,529.28

A/R Aging Summary: Michael Zimmerman went over the A/R Aging Summary and answered all questions.

Resolution: Moved by Director Kubit,

That a motion is made to approve the April 2019 Treasurer Report.

Seconded by Director Banas and unanimously approved.

Committee Reports

Finance/Loan/Audit: The Finance/Loan/Audit Committee did not hold a meeting.

Projects Review: The Projects Review Committee held a meeting on June 10, 2019 minutes were included in the Board packet.

Consolidated Funding Applications: Included in the minutes were the details of the potential applications. Michael Zimmerman went over the details of the programs and answered all questions.

Resolution: Moved by Director Banas,

That a motion is made to grant uncommitted Microenterprise grant funding in the amount of \$1,450.00 to Brownie's Sports Bar & Tavern

Seconded by Director Banas and unanimously approved.

Resolution: Moved by Director Moreau,

That a motion is made to move forward with the CDBG Microenterprise Application as described in the Projects Review Committee Minutes.

Seconded by Director Banas and unanimously approved.

LCDC Project Summary Report: The June 13, 2019 report was included in the board packet. Michael Zimmerman went over the details of the report and answered all questions.

Human Resources: The Human Resources did not hold a meeting.

Marketing: The Marketing Committee held a meeting on June 6, 2019 for the Business Start, Grow and Thrive Workshop and a meeting on June 12, 2019 for Marketing NT Co-op. Minutes for both meetings were included in the Board packet. Director Gross went over the details of the minutes and answered all questions.

Resolution: Moved by Director Pettit,

That a motion is made to approve funding of \$800.00 for aerial drone footage of Oliver Street.

Seconded by Director Pappas and unanimously approved.

Governance: The Governance Committee did not hold a meeting.

Old Business:

Smart Growth Fund: Michael Zimmerman updated the board regarding the Smart Growth Fund and answered all questions.

Downtown Revitalization Initiative: Michael Zimmerman updated the Downtown Revitalization Initiative and answered all questions.

Oliver Street Update: Laura Bernsohn updated the board on the status of projects related to Oliver street and Project pride. Laura answered all questions.

Upcoming Events: Just Say Cheesecake Grand Opening 6/21/2019 at 10:30 a.m., Brownie's Sports Bar & Tavern Ribbon Cutting 6/26/2019 at 3:00p.m., 600 River Road Apartments Open House 6/29/2019 from 9:00 a.m. to 5:00 p.m.

New Business:

Other Activities: 5/16 Tonawandas Charter, 5/21 Common Council, 6/4 NYSDOS Tour, 6/4 Common Council, 6/5 Erie Canalway Conference, 6/8 Art on Oliver.

The next meeting will be on July 24th, 2019 at 500 Wheatfield Street.

There being no further business, a motion was made by Director Banas to adjourn the board meeting at 6:49 p.m. Seconded by Director Moreau and unanimously approved.

Respectfully submitted,



Garry Krause
Secretary, LCDC
June 19, 2019