

Lumber City Development Corporation
Minutes of the Board of Directors

July 15, 2020 Board Meeting
500 Wheatfield Street
North Tonawanda, NY 14120

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:33 p.m. by Chairman Taylor at 500 Wheatfield Street and also via video conference (VTC). Roll Call was taken, and the following Directors were present:

Mitch Banas
Donna Braun
Joe Fonzi
April Gampp (VTC)

Dave Gross
Amber Holycross (VTC)
Garry Krause
Nick Maniccia (VTC)

Andrea Moreau
Art Pappas (VTC)
Brian Pettit (VTC)
Douglas Taylor

Excused: Ed Janulionis
Stacy Kubit

Joe McMahon

Also Present: Community Development Director Michael Zimmerman
Planning & Development Specialist Laura Bernsohn

Minutes Review

The minutes from the June 17, 2020 Board Meeting and Annual Board Meeting were included in the Board packet. The board took a few minutes to review them.

Resolution: Moved by Director Moreau,

That the Board of Directors approves the minutes of the June 17, 2020 Board Meeting and Annual Board Meeting.

Seconded by Director Gross and unanimously approved.

Treasurer's Report

The March, April and May 2020 reports were included in the Board packet. Director Moreau went over the details of the reports and answered all questions.

A/R Aging Summary: Michael Zimmerman went over the A/R Aging Summary and answered all questions.

Resolution: Moved by Director Banas,

That a motion is made to approve the June March, April, and May 2020 Treasurer Reports.

Seconded by Director Braun and unanimously approved.

Committee Reports

Finance/Loan/Audit: The Finance/Loan/Audit Committee held a meeting on July 7, 2020. Minutes from the meeting were included in the Board packet. Director Moreau went over the details of the meeting and answered all questions.

Microenterprise Request: Included in the minutes is a recap and recommendation for approval of \$20,000.00 Microenterprise Grant to Aunt Eno's Sandwich Shop. Also included in the board packet were several supporting documents for the business.

Resolution: Moved by Director Moreau,

That a motion is made to approve the award of a \$20,000.00 Microenterprise Grant to Aunt Eno's Sandwich Shop.

Seconded by Director Fonzi and unanimously approved.

Projects Review: The Projects Review Committee held a conference call on July 9, 2020. The minutes were included in the Board packet. Michael Zimmerman went over the details of the meeting and answered all questions.

LCDC Project Summary Report: The July 10, 2020 report was included in the board packet. Michael Zimmerman went over the details of the report and answered all questions. Laura Bernsohn provided updates for the 2020 Microenterprise Grant projects and answered all questions.

El Gringo Mexican Cantina: Included in the board packet was a memo to the Board regarding the proposed project at 54 Webster Street. Michael Zimmerman went over the details of the project and answered all questions.

Human Resources: The Human Resources Committee did not hold a meeting.

Marketing: The Marketing Committee did not hold a meeting.

Governance: The Governance Committee did not hold a meeting.

Old Business:

Review of City Projects: Michael Zimmerman updated the board on the status of the current City projects and answered all questions.

New Business:

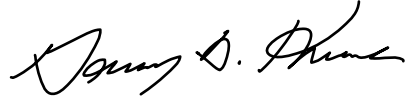
Erie Canal Heritage: Michael Zimmerman updated the board on the award, the visit slated for July 21, 2020 and answered all questions.

Other Activities: 6/23 LISC 2.0 Grant Kickoff Call, 6/25 CCLR Virtual Summit, 7/10 78 Bridge Street Site Visit, 7/14 Niagara County Virtual Small Business Roundtable, 7/14 El Gringo Mexican Cantina CDBG Public Hearing

The next meeting will be on August 19, 2020

There being no further business, a motion was made by Director Banas to adjourn the board meeting at 6:16 p.m. Seconded by Director Moreau and unanimously approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Garry D. Krause". The signature is fluid and cursive.

Garry Krause
Secretary, LCDC
July 15, 2020