

Lumber City Development Corporation
Minutes of the Board of Directors

April 21, 2021 Board Meeting
500 Wheatfield Street
North Tonawanda, NY 14120

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:35 p.m. by Chairman Taylor via videoconference. Roll Call was taken, and the following Directors were present:

Mitch Banas
Joe Fonzi
April Gampp
Dave Gross

Amber Holycross
Garry Krause
Stacy Kubit
Nick Maniccia

Art Pappas
Brian Pettit
Douglas Taylor

Excused: Ed Janulionis
Andrea Moreau

Robert Schmigel

Also Present: Community Development Director Michael Zimmerman
Planning & Development Specialist Laura Bernsohn

Minutes Review

The minutes from the March 17, 2021 Board Meeting were included in the Board packet. The board took a few minutes to review them. It was noted by Michael Zimmerman that the Treasurer's report total in all accounts was incorrect. There were no additional questions or comments.

Resolution: Moved by Director Pappas,

That the Board of Directors approves the amended minutes of the March 17, 2021 Board Meeting.

Seconded by Director Fonzi and unanimously approved.

Treasurer's Report

The March 2021 report was included in the Board packet. Michael Zimmerman went over the details and answered all questions. The report indicated a total in all accounts to be \$448,726.55

A/R Aging Summary: Michael Zimmerman went over the A/R Aging Summary and answered all questions.

Resolution: Moved by Director Pappas,

That a motion is made to approve the March 2021 Treasurer Report.

Seconded by Director Banas and unanimously approved.

Committee Reports

Projects Review:

The Projects Review Committee held a meeting on April 12, 2021. Michael Zimmerman went over the details of the meeting and answered all questions.

LCDC Project Summary Report: The April 16, 2021 report was included in the board packet. Michael Zimmerman went over the details of the report and answered all questions. Laura Bernsohn provided updates for the Microenterprise Grant projects and answered all questions.

CDBG CARES Act Funding Application: Included in the minutes is a description of the program. Michael Zimmerman went over the details and answered all questions.

Resolution: Moved by Director Gross,

That the Board of Directors approves the submission of an application for the program.

Seconded by Director Maniccia and unanimously approved.

Finance/Loan/Audit:

The Finance/Loan/Audit Committee had a meeting on April 15, 2021. Director Maniccia went over the details of meeting and answered all questions.

barre (tend) on the Water: Included in the minutes is an application for a Microenterprise Grant. Director Maniccia went over the details of the application and answered all questions.

Resolution: Moved by Director Maniccia,

That the Board of Directors approves the Microenterprise Grant for \$6,000.00 for barre (tend) on the Water

Seconded by Director Pettit and unanimously approved.

Fathey Beer: Included in the minutes is an application for a Microenterprise Grant. Director Maniccia went over the details of the application and answered all questions.

Resolution: Moved by Director Banas,

That the Board of Directors approves the Microenterprise Grant for \$35,000.00 for Fathey Beer.

Seconded by Director Fonzi and unanimously approved.

Twin City Massage: Included in the minutes is an application for a Loan. Director Maniccia went over the details of the application and answered all questions.

Resolution: Moved by Director Pappas,

That the Board of Directors tables the project for 30 days.

Seconded by Director Fonzi and unanimously approved.

LCDC 2020 Audit: Included in the Board packet was the LCDC 2020 Audit. Michael Zimmerman went over the details of the audit and answered all questions

Resolution: Moved by Chairman Taylor,

That the Board of Directors accepts the LCDC 2020 Audit

Seconded by Director Gross and unanimously approved.

Human Resources: The Human Resources Committee held a meeting on April 20, 2021. Minutes from the meeting were emailed to the Board Members. Director Pettit went over the details of the meeting and answered all questions.

Board Membership: 16 candidates for the position of board member were considered. Amy Usiak was found to meet or exceed all key criteria. It is the recommendation of the Human Resources Committee that the Board consider Amy Usiak to become a member of the Board of Directors and Marketing committee, for a 3-year term, expiring 6/30/2024.

Resolution: Moved by Director Banas,

That the Board of Directors appoint Amy Usiak to the LCDC Board of Directors as recommended by the Human Resources Committee.

Seconded by Director Maniccia and unanimously approved.

LCDC Executive Director/Community Development Director: With the upcoming departure of Michael Zimmerman the committee believes that Laura Bernsohn would make a great candidate for the position.

Resolution: Moved by Director Pettit,

That Chairman Taylor, on behalf of the LCDC Board of Directors, write a recommendation letter for Laura Bernsohn for the position of LCDC Executive Director/Community Development Director.

Seconded by Director Gross and unanimously approved.

Marketing: The Marketing Committee did not have a meeting. Director Gross informed the Board of the current marketing efforts.

Governance: The Governance Committee did not hold a meeting.

Old Business:

Erie Canalway National Heritage Corridor: Michael Zimmerman provided an update and answered all questions.

Update on City Projects: Michael Zimmerman updated the Board on the status of city projects in progress and answered all questions. Laura Bernsohn updated the Board on the status of the City Art Project.

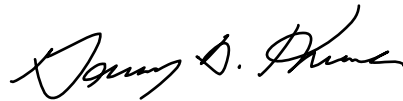
New Business:

Other Activities: 3/25 LCDC Audit Review, 3/31 Mayne Grant Submission, 4/7 Recreation Hub Meeting, 4/8 CDBG-CV Meeting, 4/13 DNUSA Board, 4/14 Niagara County Virtual Business Workshop

The next LCDC Board meeting will be on May 19, 2021

There being no further business, a motion was made by Director Pettit to adjourn the board meeting at 6:56 p.m. Seconded by Director Banas and unanimously approved.

Respectfully submitted,



Garry Krause
Secretary, LCDC
April 21, 2021