

**Lumber City Development Corporation**  
**Minutes of the Board of Directors**  
**September 20, 2023 Board Meeting**  
**500 Wheatfield Street**  
**North Tonawanda, NY 14120**

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:31 p.m. by Chairman Taylor at 500 Wheatfield Street. Roll Call was taken, and the following Directors were present:

Mitch Banas	Garry Krause	Douglas Taylor
Joe Fonzi	Andrea Moreau	Austin Tylec
Dave Gross	Robert Schmigel	Amy Usiak
Ed Janulionis		

Excused: April Gampp                      Nick Maniccia

Also Present: Community Development Director Laura Wilson

**Minutes Review**

The minutes from the August 16, 2023 Board Meeting were included in the Board packet. The board took a few minutes to review them.

*Resolution:* Moved by Director Moreau,

That the Board of Directors approves the minutes of the August 16, 2023 Board Meeting.

Seconded by Director Schmigel and unanimously approved.

**Treasurer's Report**

The August 2023 Treasurer Report was included in the Board packet. Director Moreau went over the details and answered all questions. The June report indicated a total in all accounts to be \$722,994.69

**A/R Aging Summary:** Laura Wilson went over the A/R Aging Summary and answered all questions.

*Resolution:* Moved by Director Schmigel,

That a motion is made to approve the August 2023 Treasurer Report.

Seconded by Director Banas and unanimously approved.

## Committee Reports

**Projects Review:** The Projects Review Committee did not hold a meeting.

**LCDC Project Summary Report:** The current report was included in the board packet. Laura Wilson provided a summary and answered all questions.

**Finance/Loan/Audit:** The Finance/Loan/Audit Committee did not hold a meeting.

**Human Resources:** The Human Resources Committee held a meeting on September 14, 2023. The meeting minutes were included in the Board Packet. Laura Wilson provided a summary of the meeting and answered all questions.

Resolution: Moved by Director Gross,

That a motion is made to approve a pay increase for Alecia Zimmerman as recommended by the committee and detailed in the minutes.

Seconded by Director Fonzi and unanimously approved.

**Marketing:** The Marketing Committee did not hold a meeting.

**Governance:** The Governance Committee did not hold a meeting.

## New Business:

**City Projects Update:** The September 2023 Update was included in the Board Packet. Laura Wilson provided a summary of the updates and answered all questions.

**Board of Directors:** The Board was asked to submit names of potential candidates for Board positions.

**LCDC Holiday Party:** Laura Wilson opened a discussion regarding potential location and date for the LCDC Holiday party.

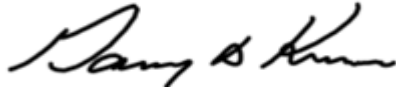
## Old Business:

**Other Activities:** 8/17- Tour with Ciminelli Development, 8/22- Taylor Devices, 8/22- Tonawanda Island Infrastructure Study Public Meeting, 8/24- Climate Force Task Group, 8/31- Meeting with Pinewoods Animal Hospital, 9/8- Meeting with Peak Construction, 9/13- Leadership Niagara Executive Committee Meeting, 9/13- Riviera Capital Campaign Kick Off Event, 9/14- Meeting with Evans Bank, 9/14- Meeting with Lumber City Church, 9/14- LCDC Committee

The next LCDC Board meeting will be on October 18, 2023

There being no further business, a motion was made by Director Moreau to adjourn the Board meeting at 6:19 p.m. Seconded by Director Banas and unanimously approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Garry Krause".

Garry Krause  
Secretary, LCDC  
September 20, 2023