

**Lumber City Development Corporation
Minutes of the Board of Directors**

**May 16, 2018 Board Meeting
500 Wheatfield Street
North Tonawanda, NY 14120**

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:35 p.m. by Chairman Taylor at 500 Wheatfield Street, North Tonawanda, NY. Roll Call was taken and the following Directors were present:

Dave Gross
Ed Janulionis
Amber Holycross
Andrea Moreau
Joe McMahon

Stacy Kubit
Nick Maniccia
Joe Miranto

Brian Pettit
Art Pappas
Douglas Taylor
Joe Fonzi

Also, Present: Community Development Director Michael Zimmerman
Planning & Development Specialist Laura Bernsohn

Excused: Mitch Banas
Garry Krause

Donna Braun

Minutes Review

The minutes from the April 18, 2018 board meeting were included in the Board packet and the board took a few minutes to review them.

Resolution: Moved by Director Pettit,

That the Board of Directors approves the minutes of the April 18, 2018 meeting.

Seconded by Director Janulionis and unanimously approved.

Treasurer's Report

The April 2018 report was included in the Board packet. Director Moreau went over the details of the report, and answered all questions. The March 2018 report indicated a total in all accounts to be \$553,657.80

Michael Zimmerman went over the A/R Aging Summary and answered all questions. It was indicated that Canalside Creamery has defaulted on their loan and has not made payment since September 2017.

Resolution: Moved by Director Moreau,

That the Board of Directors begins the collections process against Canalside Creamery

Seconded by Director Janulionis and unanimously approved.

Resolution: Moved by Director Moreau,

That a motion is made to approve the April 2018 Treasurer Report.

Seconded by Director Janulionis and unanimously approved.

Committee Reports

Projects Review: The Projects Review Committee held a meeting on May 15, 2018. The minutes were included in the board packet. Michael Zimmerman went over the details of the meeting and answered all questions.

LCDC Project Summary Report: The May 14, 2018 report was included in the board packet. Michael Zimmerman went over the details of the report and answered all questions.

Finance/Loan/Audit: The Finance/Loan/Audit Committee held a meeting on May 9, 2018. The minutes were included in the board packet. Michael Zimmerman went over the details of the meeting and answered all questions.

Microenterprise Request, The Old Chapel Antiques: Michael Zimmerman reviewed a \$35,000 microenterprise grant request from Jacob Wankasky, owner of The Old Chapel Antique and Artisan Market for a coffee shop/café component to their current operation.

Resolution: Moved by Director Fonzi,

That a motion is made to approve The Old Chapel Antique and Artisan Market for a \$15,000 Microenterprise grant, contingent upon approval from the Niagara County Health Dept.

Seconded by Director Janulionis and unanimously approved.

Microenterprise Request, The Board Room: Michael Zimmerman reviewed a \$15,000 microenterprise grant request from Anna Vogel, owner of The Board Room, a board game café opening at 74 Webster Street.

Resolution: Moved by Director Gross

That a motion is made to approve The Board Room for a \$15,000 Microenterprise grant.

Seconded by Director Moreau and unanimously approved.

Riviera Theatre Expansion Project: The Board discussed the current status of the Riviera Theatre's expansion project. Several Directors expressed concern at the lack of progress and that the Riviera may be in danger of jeopardizing the \$1.2 million grant award from Empire State Development. Michael Zimmerman explained he has an upcoming meeting with ESD on May 17th and would relay information back to the Board. The Directors agreed that the Riviera Theatre's expansion is a critical economic development project for downtown and that LCDC should be as involved as possible.

Resolution: Moved by Director Kubit

That a motion is made to request 2 LCDC Seats on the Riviera Theatre Executive Board of Directors.

Seconded by Director Moreau. Eleven votes in favor, one opposed. Approved.

Personnel: The Personnel Committee did not hold a meeting.

Marketing: The Marketing Committee is still going through the Strategic Planning process. Jenn from Allieway Marketing has sent an email to all directors to set up a brief phone interview.

Governance: The Governance Committee did not hold a meeting.

Old Business:

Smart Growth Community Fund Update: Michael Zimmerman updated the board on the progress being made and answered all questions.

Downtown Revitalization Initiative, Round 3: Michael Zimmerman updated the board on the progress of the DRI Application and answered all questions. The application is due June 1, 2018.

Brownfield Opportunity Area: Michael Zimmerman updated the board on the status of the BOA regarding the zoning adoption process. The City Council will begin the 30 day review process on June 5th for adoption on July 5th.

Grants Submitted: LCDC has submitted a grant to the Oath Community Benefit Fund for Niagara County for Oliver Street facades and public art. A grant to the Ralph Wilson Foundation Play Everywhere grant was submitted for the installation of play components

throughout the city.

Oliver Street Update: Laura Bernsohn updated the board on the status of projects related to Oliver street and Project pride. Laura provided information on the upcoming events and answered all questions.

Other Activities: 4/30 Placemaking site tour, 5/2 public hearing, 5/3 at ESD, 5/10 at LEAP, 5/10 Placemaking site tours, 5/14 DRI meeting, 5/15 Niagara CEDS.

The next meeting will be on June 20, 2018 at 500 Wheatfield Street.

There being no further business, a motion was made by Director Kubit to adjourn the board meeting at 7:03 p.m. Seconded by Director Moreau and unanimously approved.

Respectfully submitted,

Laura Bernsohn, Planning & Development Specialist