

**Lumber City Development Corporation**  
**Minutes of the Board of Directors**  
**November 19, 2025 Board Meeting**  
**500 Wheatfield Street**  
**North Tonawanda, NY 14120**

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:30 PM by Chairman Taylor. Roll Call was taken, and the following Directors were present:

Joe Fonzi  
Kristen Francemone  
April Gampp  
Dave Gross

Garry Krause  
Andrea Moreau  
Douglas Taylor

Austin Tylec  
Amy Usiak  
Christopher Wallak

Excused:  
Mitch Banas

Ed Janulionis

Robert Schmigel

Also Present: Community Development Director Laura Wilson  
Planning & Development Specialist Ava LaBella

**Minutes Review**

The minutes from October Board Meeting were included in the Board packet. The Board took a few minutes to review them.

*Resolution:* Moved by Director Moreau to approve the October Minutes. Seconded by Director Gross. Motion carried unanimously.

**Treasurer's Report**

The October 2025 Treasurer Report was included in the Board packet. Director Moreau went over the details and answered all questions. The report indicated a total in all accounts to be \$698,759.89

*Resolution:* Moved by Director Gross to approve the October 2025 Treasurer's report. Seconded by Director Tylec. Motion carried unanimously.

**Projects:** The Projects Committee did not meet.

**Finance & Loan:** The Finance & Loan Committee did not meet.

**Marketing:** The Marketing Committee met on October 15.

*Resolution:* Moved by Director Moreau to approve the October Marketing Committee Minutes. Seconded by Director Tylec. Motion carried unanimously.

**Governance:** The Governance Committee did not meet

**Human Resources:** Laura Wilson discussed the employee review process, made recommendations for salary adjustments, and answered all questions.

Resolution: Moved by Director Tylec to approve the employee reviews and adjustments as outlined by Laura Wilson. Seconded by Director Moreau. Motion carried unanimously.

**New Business:**

**Project Summary Report:** The November 2025 LCDC Project Summary report was included in the Board Packet. Laura Wilson reviewed the report and addressed all questions from the Board. No formal action was required.

**City Projects Update:** The November 2025 City Projects Update was included in the Board Packet. Laura Wilson provided an overview of current project statuses and addressed questions from the Board. No formal action was required.

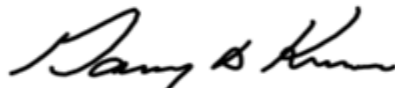
**Old Business:**

**Other Activities:** LCDC Staff participated in various community meetings and events within October, including ribbon cuttings, planning sessions, and stakeholder tours

The next LCDC Board meeting will be on January 21, 2026

Resolution: Moved by Director Gross to adjourn the Board Meeting at 6:23 PM. Seconded by Director Tylec and carried unanimously.

Respectfully submitted,



Garry Krause  
Secretary, LCDC  
November 19, 2025